

Terms of Reference
SCARP TEACHING, LEARNING AND CURRICULUM (TLC) COMMITTEE
Dec. 1, 2008

1.0. VISION: To make the UBC School of Community and Regional Planning a leading national and international centre for teaching and learning excellence in planning education, particularly on sustainability and democratization of planning.

2.0. MISSION: To promote high-quality teaching and learning at UBC-SCARP through meaningful and thoughtful collaboration between faculty, students, alumni and other SCARP stakeholders.

3.0. COMMITTEE COMPOSITION:

The SCARP-TLC will be composed of 3 permanent full-time faculty members (one each from the rank of Full Professor, Associate Professor, and Assistant Professor), and 2 students (one MA and one PhD to be selected by the Planning Students Association). Adjunct Professors will have an advisory role on the TLC. The SCARP Director may also sit on the TLC as the bridge between the Committee, the SCARP-CHS Management Committee and the SCARP Advisory Council. All CTLC members must have a keen interest in teaching and learning matters and must be invested in contributing to its vision and mission.

4.0. FUNCTIONS AND RESPONSIBILITIES:

The SCARP- TLC is responsible for promoting the above vision and mission. It will lead in conducting continuous cycles of curriculum review and development, as well as in improving the quality of teaching and learning within SCARP, by designing, developing, working through the details and implementation, and evaluating the ongoing curricular program(s) changes.

The SCARP-TLC will lead and engage the entire School and relevant stakeholders in the following key areas and activities, and others that the School might determine as relevant to its functions and responsibilities:

- **Curriculum Review and Development** - The TLC will conduct periodic and collaborative Curriculum Review and Development exercises as part of its overall Strategic Planning and Self-Assessment for Accreditation Review exercises.
- **Teaching and Learning** - The TLC will lead the School in continuously reflecting on and improving the quality of teaching and learning within SCARP and disseminating their reflections and experiences in various avenues and outlets including through the scholarship of teaching and learning.