Course Number | PLAN 590  
Course Credit(s) | 3.0  
Course Title | Plan Creation, Implementation, and Evaluation  
Term | 2017-2018 – Winter Term 2  
Day/Time | Thursday  
10:00am to 1:00pm  

Instructor | Mark Stevens  
Office | WMAX 223  
Telephone | 604-822-0657  
Email | mark.stevens@ubc.ca  
Office Hours | By appointment  

Short Course Description  
Examines/evaluates issues related to (1) creating plans; (2) implementing plans; and (3) evaluating plans. This is an elective course for SCARP students that builds upon foundational material on plan-making that students are exposed to during the completion of required coursework.

Course Format  
The class meets once a week for 3 hours. The format of the course is based on the principles of Team-Based Learning (TBL), which shifts the focus of classroom time from the instructor conveying course concepts to the application of course concepts by student learning teams.

Course Overview, Content and Objectives  
Topics to be covered include:
- What is the purpose of a plan?
- What are the typical components of a plan?
- What constitutes a “high quality” plan?
- Do plans get implemented?
- Do plans matter?

Learning Outcomes  
After completing this course, students will be able to:
- Reflect upon personal views of plans/planning and how they might be shaped by personal characteristics
- Identify and analyze potential disconnects in the planning process
- Critique competing planning models
- Describe the elements of a “good” plan
- Evaluate the content (and quality) of a plan according to established standards
- Explain the relationship between plans and implementing bylaws/ordinances
- Compare and contrast different policy types and their implications for implementation
- Contribute to the creation and implementation of high quality plans
- Contribute to the evaluation of planning outcomes and the impacts of plans on those outcomes
Attendance
Students are expected to attend all classes. A portion of the final course grade will depend upon attendance.

Evaluation Criteria and Grading
To be determined on the first day of class, subject to the following constraints:

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<tr>
<th></th>
<th>Minimum Percentage</th>
<th>Maximum Percentage</th>
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<tbody>
<tr>
<td>1) Individual Performance</td>
<td>20%</td>
<td>60%</td>
</tr>
<tr>
<td>a) Class attendance and attentiveness</td>
<td>5%</td>
<td>50%</td>
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<td>b) Readiness assurance tests</td>
<td>10%</td>
<td>50%</td>
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<td>2) Team Performance</td>
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<td>a) Readiness assurance tests</td>
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<td>b) In-class application exercises</td>
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<td>3) Peer Evaluation</td>
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Course Schedule
Day 1 Course Overview, Team Bonding, Grade-Weight-Setting Exercise
Day 2 Planning is Good...Right?
Day 3 Plan Creation
Day 4 Team Exercise
Day 5 Team Exercise
Day 6 Plan Implementation
Day 7 Team Exercise
Day 8 Team Exercise
Day 9 Plan Evaluation
Day 10 Team Exercise
Day 11 Team Exercise
Day 12 Do Plans Matter?

Academic Integrity
1 Assistance with the creation of a course syllabus is available through the Centre for Teaching, Learning and Technology, www.ctlt.ubc.ca Resources related to the development of assessable learning outcomes can be accessed through http://ctlt.ubc.ca/resources/webliography/course-designdevelopment/ The academic enterprise is founded on honesty, civility, and integrity. As members of this enterprise, all students are expected to know, understand, and follow the codes of conduct regarding academic integrity. At the most basic level, this means submitting only original work done by you and acknowledging all sources of information or ideas and attributing them to others as required. This also means you should not cheat, copy, or mislead others about what is your work. Violations of academic integrity (i.e., misconduct) lead to the breakdown of the academic enterprise, and therefore serious consequences arise and harsh sanctions are imposed. For example, incidences of plagiarism or cheating may result in a mark of zero on the assignment or exam and more serious consequences may apply if the matter is referred to the President’s Advisory Committee on Student Discipline. Careful records are kept in order to monitor and prevent recurrences.
A more detailed description of academic integrity, including the University’s policies and procedures, may be found in the Academic Calendar at http://calendar.ubc.ca/vancouver/index.cfm?tree=3,54,111,0.