Short Course Description
SCARP’s planning studio is an intensive year-long professionally oriented course in which students partner with community, municipal and private sector organizations to identify problems and propose solutions. This is a required course for all non-ICP MCRP students in the second year of the program.

Course Format
The course is structured as a team based workshop with faculty mentoring and supervision.

Course Overview, Content and Objectives
SCARP’s planning studio is an intensive year-long professionally oriented course in which students partner with community, municipal and private sector organizations to identify problems and propose solutions. Students work in teams of three with complementary skills and abilities and draw upon their own life experiences and the cumulative academic learning from all their other courses. Two faculty instructors, and a team of faculty advisors with diverse planning knowledge and expertise, support the students through all stages of project definition, analysis, revision and delivery.

Learning Outcomes
After completing this course, students will be able to effectively work with project partners to complete the following steps in a planning project:

- Engagement and visioning
- Knowledge and data acquisition
- Assimilation and analysis
- Creating options and alternatives
- Engagement, review and revision
- Refinement and measurement
- Communication and action plans
- Final production

Additional Course Requirements
Students are required to make an oral presentation with an accompanying 3-page written assignment every 3 weeks (4 in each term) for each stage of the planning process. Each assignment is worth 10% with the exception of the final submission and presentation in each term which will be longer and worth 20% each. The final product is
typically in the form of a report but can also employ multi-media depending on the intended audience and the reciprocal benefits to students and project partners. Course output will be of a high quality suitable for wide public dissemination in accordance with the strategic needs of project partner organizations.

**Attendance**
Mandatory

**Evaluation Criteria and Grading**
- Every three weeks students are required to complete a written report and oral presentation worth 10% of their final grade. At the end of Term 1 and the end of Term 2 final reports and oral presentations will be worth 20%. Course instructors will distribute marking rubrics for each assignment on the first day of class.

**Required Readings and Videos**
Readings will be distributed as needed in relation to specific project and team needs.

**Recommended Readings**
To be determined as with required readings above.

**Course Schedule**
The course will cycle through 8 themes, one for each stage of a planning process that coincides with the learning objectives above. For each theme students will go through a theoretical exploration, application to their project and a presentation to their partners.

**Special Needs**

**Academic Integrity**
1 Assistance with the creation of a course syllabus is available through the Centre for Teaching, Learning and Technology, [www.ctlt.ubc.ca](http://www.ctlt.ubc.ca) Resources related to the development of assessable learning outcomes can be accessed through [http://ctlt.ubc.ca/resources/webliography/course-designdevelopment/](http://ctlt.ubc.ca/resources/webliography/course-designdevelopment/) The academic enterprise is founded on honesty, civility, and integrity. As members of this enterprise, all students are expected to know, understand, and follow the codes of conduct regarding academic integrity. At the most basic level, this means submitting only original work done by you and acknowledging all sources of information or ideas and attributing them to others as required. This also means you should not cheat, copy, or mislead others about what is your work. Violations of academic integrity (i.e., misconduct) lead to the breakdown of the academic enterprise, and therefore serious consequences arise and harsh sanctions are imposed. For example, incidences of plagiarism or cheating may result in a mark of zero on the assignment or exam and more serious consequences may apply if the matter is referred to the President’s Advisory Committee on Student Discipline. Careful records are kept in order to monitor and prevent recurrences.
A more detailed description of academic integrity, including the University’s policies and procedures, may be found in the Academic Calendar at [http://calendar.ubc.ca/vancouver/index.cfm?tree=3,54,111,0](http://calendar.ubc.ca/vancouver/index.cfm?tree=3,54,111,0).