

PLANNING ANALYST / PLANNER

September 2024

COMPANY PROFILE

Pacific Land Group (PLG) is an experienced multidisciplinary land-use consulting firm, which specializes in complex land planning, development and environmental strategies. We have served municipalities, communities, and top-tier private organizations across BC's Lower Mainland and Fraser Valley. We are proud to play an active role in shaping development and land use policies in the communities we work in, and believe that each project we undertake is an opportunity to promote thriving communities. With our team of planners and biologists, we work together to produce practical and innovative strategies to address our clients' challenges and the unique attributes of each project site. Our planning team's expertise includes comprehensive development programs, highest and best land use assessments, project management and government agency approvals.

As a boutique firm that values collaboration, creative thinking, transparency and growth, we operate on a merit-based system with an open-door policy. We take pride in consistently and proactively delivering positive customer experiences by designing workplans and products with our clients in mind. At PLG, effective work, innovative ideas, and consistent results are recognized and rewarded. We encourage every member to bring their unique insights and creative solutions to the table as we continuously work to advance our company and the interests of our clients.

You can visit our website at www.pacificlandgroup.ca for more information about our company.

POSITION DESCRIPTION

The Planning Analyst / Planner position exists for a person who is positive, creative, organized and people-oriented. This person will enjoy inter-disciplinary work related to land development approvals, highest and best land use studies, site planning and land development research and documentation. The position requires an individual with a good understanding of land development issues, community planning and local government procedures.

The candidate will have the following responsibilities:

- Compiling and analyzing data on legal, environmental, physical, regulatory and other factors affecting development feasibility;
- Interpreting related Zoning Bylaws, Official Community Plans, secondary plans and statutes;
- Prepare project action plans;
- Analyzing land use and political parameters and formulating development strategies;
- Attending meetings with public authorities, lawyers, developers, clients and other groups to assist in the formulation and refinement of land use strategies;
- Analyzing land use and political parameters and formulating development strategies;

- Preparing and recommending land development concepts for zoning, subdivisions, agricultural and other land uses;
- Reviewing, evaluating and reconceptualizing clients' land use and development plans;
- Coordinating urban design, environmental, geotechnical, engineering and other consultants;
- Preparing and modifying comprehensive development zones, development rationales, and due diligence studies;
- Preparing and submitting development applications and supporting documentation; and
- Developing strategic responses to government requests, development proposals and rationales, highest and best land use reports, and expert opinions respecting developments and land use-related matters.

The examples listed above are not exhaustive of all the projects you may be responsible for in this role. This position may be part time or full time, depending on the candidate's skillset.

QUALIFICATIONS

- A degree in Community Planning/Urban Design or related field and a minimum of 2 years municipal or equivalent experience;
- Eligibility for membership in the Planning Institute of BC is preferred;
- Solid understanding of the interdisciplinary nature of development planning, site development criteria, basic engineering requirements, building design elements, landscaping and environmental issues;
- Knowledge of local planning issues, regulations, policies, principles and procedures;
- Excellent common sense technical report writing and presentation skills, problem solving, communication and negotiation skills;
- Project/time management skills, particularly coordination of project deliverables;
- Good customer service skills with the ability to remain courteous, tactful and diplomatic in dealing with municipal and industry colleagues, clients, and members of the public during public consultation processes;
- Aptitude in graphics software (Adobe Creative Suite) to prepare graphics and presentation material to support city council and public consultation processes is optional but desired; and
- A valid driver's license and access to a vehicle.

APPLICATION

Please indicate the position you are applying for in your covering letter. Candidates will be assessed based on their qualifications (including a combination of education and experience) and may be considered for either position.

Pacific Land Group offers interesting work and an opportunity for personal growth and professional development. An industry leading salary and excellent benefit package is included with a first class, supportive environment.

Please submit your application to info@pacificlandgroup.ca quoting the "Planning Analyst / Planner" before October 20, 2024.

Pacific Land Resource Group Inc. would like to thank all those who apply. However, only short-listed candidates will be contacted.